



# CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks & open spaces, and well-lit streets. We are committed to continually strive to attain the highest quality services at the lowest reasonable costs; and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure that our service goals and expectations are met in a safe, responsible, and professional manner.

## Regular Meeting of the Board of Directors

### AGENDA

#### Board of Directors

#### Term Expires

Jan Cederberg, President	May 2018
Dave Mattes, Vice President	May 2020
Melody Helton, Secretary	May 2018
Larry Keleher, Director	May 2020
David Hacker, Director	May 2018

**DATE:** March 13, 2018

**TIME:** 1:00 p.m.

**LOCATION:** Cherokee Metropolitan District - Board Room  
6250 Palmer Park Boulevard  
Colorado Springs, CO 80915

1. Call to Order
  - A. Roll Call of the Board of Directors / Declaration of a Quorum
  - B. Director Qualifications and Disclosures
  - C. Pledge of Allegiance
  
2. Review and Approval of the Agenda

3. Consent Agenda: The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one (1) motion.
  - A. Approval of Minutes from the Regular Meeting of February 13, 2018
  - B. Ratification of Jet Vac Cleaning and Camera Inspection of District Owned and Maintained Sewer Line

4. Correspondence

5. Public Comment

The Board and District staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and time limited to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. We further request that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

**Unfinished Business:**

6. Review and Consideration of an Amendment to the 2018 Rate and Fee Schedule for Large Connection Rate Payers and Bulk Water Sales
  - A. Conduct a Public Hearing re: Amended Rate Schedule

**Action Items:**

7. Review and Consideration of an Inclusion Petition Received from the Arrowhead Mobile Home Park
  - A. Conduct a Public Hearing re: Inclusion Petition

**Executive Session:**

Pursuant to C.R.S. § 24-6-402(4)(b), for a conference with the District's General Counsel for purpose of receiving legal advice purpose of receiving legal advice on specific legal questions and pursuant to C.R.S. § 24-6-402(4)(e), for determining positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators, concerning several pending legal matters.

**Legal, Engineering, and Consultant's Reports:**

8. Attorney's Items

A. Kathryn Sellars – Hoffmann, Parker, Wilson, & Carberry. P.C.

B. Peter C. Johnson Attorney at Law, LLC – Mr. Johnson

9. Consultant's Reports

A. Water Resources Report - Gerald L. Barber

B. Development Services, Inc. - Mr. Watson

- i. Sundance Water Project Update
- ii. Tanks #1 & #2 Rehabilitation Projects Update
- iii. Ellicott 30" Pipeline Repair Project
- iv. Sundance Well Field Expansion
- v. Review and Consideration of a Proposal for Project Management for Additional Storage / Chlorination Tank(s) and Addition of Filtration Treatment Elements to the Sundance System.

10. Engineering Reports

A. GMS, Inc. – Mr. Sams

Utility Infrastructure and Management System Activity Update:

- i. Request for consideration of entering into Memorandum of Understanding with Tri-States Generation and Transmission Association, Inc. (Tri-States) for use of land within Tri-States easement for Sweetwater Well No. 5 related infrastructure and authorization for designated District representative(s) to execute necessary documents.
- ii. Request for consideration to provide an Easement on land presently owned by the District for the District's perpetual benefit for construction, operation and maintenance of Sweetwater Well No. 5 related infrastructure and other related purposes and authorization for designated District representative(s) to execute necessary documents
- iii. Status report on improvements to interceptor sewer and Terminal Avenue lift station, reclamation of aerated lagoon structure, new flow equalization facilities and odor control in existing equalization basin.
- iv. AFCURE activities and preparation, with District's legal counsel, for WQCC Regulation No. 32 and 42 rulemaking hearings and other WQCD workgroup and stakeholder activities.

B. Forsgren Associates, Inc. – Mr. Koger

- i. WRF Compliance Support
- ii. Phase I, Ellicott Pipeline Professional Services
- iii. Small Hydropower Feasibility Study
- iv. Mobile Office Building Permits
- v. Headworks Facility Access

- vi. Review and Consideration of an Agreement for Additional Engineering Services with Forsgren Associates, #AS-12, for Preliminary Design and CDPHE Site Application

**Staff Reports:**

11. Financial Items – Ms. Fromm

- A. Review of Financial Statements for the Period Ending January 31, 2018
- B. Review and Consideration of a Proposal to Provide Arbitrage Services
- C. Review and Consider Ratification of February 15, 2018 Payables
  - i. District Operations
  - ii. Golf Course
- D. Review and Consider Ratification of February 31, 2018 Payables
  - i. District Operations
  - ii. Golf Course
- E. District Credit Card Statements – February 28, 2018

12. Staff Reports

- A. Water Operations & Wastewater Collections – Mr. Smith
- B. Water Reclamation Facility (WRF) Operations Report – Mr. Poeckes
- C. Technical Services Division – Mr. Beaudette
- D. Human Resources and Information Technology Report – Mr. Ortega
  
- E. Golf Course Business Report – Mr. Laxson
  - i. Purchase Request for Golf Carts
  - ii. Purchase Request for HVAC Equipment at the Clubhouse
  - iii. Purchase Request to Replace Entry Doors at the Golf Course Clubhouse Facility
  - iv. RV Golf Club Proposal
- F. Golf Course Maintenance Report – Mr. Miller

**Manager's Report:**

13. Manager's Items – Mr. Schlegel

- A. Update on Applications / Resumes Received for a Full-Time General Manager
- B. Consideration to Move the April 2018 Meeting Date due to Conflict with the 24<sup>th</sup> Annual Arkansas River Basin Water Forum in La Junta, CO on April 11 & 12, 2018

**Other Business:**

14. Public Comment

15. Directors Items / Comments

16. **Next Regular Meeting: Tuesday – April 10, 2018 @ 1:00 p.m.**

17. Other Meetings of Importance to the Cherokee Metropolitan District:

- A. Upper Black Squirrel Creek (UBSC) Groundwater Management District – Board Meeting;  
Tuesday – April 3, 2018
- B. Pikes Peak Regional Water Authority (PPRWA) Board Meeting – April 4, 2018
- C. Cherokee Metropolitan District Parks Committee Meeting – April 4, 2018

18. Adjournment