



# CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks & open spaces, and well-lit streets. We are committed to continually strive to attain the highest quality services at the lowest reasonable costs; and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure that our service goals and expectations are met in a safe, responsible, and professional manner.

## Regular Meeting of the Board of Directors

### AGENDA

#### Board of Directors

#### Term Expires

Jan Cederberg, President	May 2018
Dave Mattes, Vice President	May 2020
Melody Helton, Secretary	May 2018
Larry Keleher, Director	May 2020
David Hacker, Director	May 2018

**DATE:** May 9, 2018

**TIME:** 1:00 p.m.

**LOCATION:** Cherokee Metropolitan District - Board Room  
6250 Palmer Park Boulevard  
Colorado Springs, CO 80915

1. Call to Order
  - A. Roll Call of the Board of Directors / Declaration of a Quorum
  - B. Director Qualifications and Disclosures
  - C. Pledge of Allegiance
  
2. Review and Approval of the Agenda

3. Consent Agenda: The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one (1) motion.
  - A. Approval of Minutes from the Regular Meeting of April 10, 2018
  - B. Ratification of an Agreement with JWC Environmental for Waste Grinder
  - C. Ratification of District Payables for the month of April, 2018

4. Correspondence

5. Public Comment

The Board and District staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and time limited to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. We further request that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

**Action Items:**

6. Review and Consideration of a Request from Roberts Communities for Street Light Fee Reimbursement – Staff Source: Mr. Schlegel
7. Review and Consideration of a Proposed Cherokee Ridge Club House Lease – Staff Source: Mr. Schlegel

**Executive Session:**

8. Per Colo. Rev. Stat. § 24-6-402(4)(b), for a conference with the District's water rights counsel for the purpose of receiving legal advice regarding the acquisition of certain water rights.

**Legal, Engineering, and Consultant's Reports:**

9. Attorney's Items
  - A. Kathryn Sellars – Hoffmann, Parker, Wilson, & Carberry. P.C.
  - B. Peter C. Johnson Attorney at Law, LLC – Mr. Johnson

10. Consultant's Reports

- A. Development Services, Inc. - Mr. Watson
  - i. Water Storage Tanks #1 & #2 Rehabilitation Projects Update
  - ii. Ellicott 30" Pipeline Rehabilitation Project
  - iii. Sundance Well Field Expansion
  
- B. Water Resources Report - Garald L. Barber

11. Engineering Reports

- A. Forsgren Associates, Inc. – Mr. Koger
  - iv. WRF Compliance Support
  - v. Phase I, Ellicott Pipeline Professional Services
  - vi. Small Hydropower Feasibility Study
  - vii. Mobile Office Building Permits
  - viii. Headworks Facility Access
  - ix. Water Distribution Master Plan
  - x. Work Order with Forsgren Associates for Manhole and Lift Station Improvements
  
- B. GMS, Inc. – Mr. Sams
  - Utility Infrastructure and Management System Activity Update:
    - i. Request for consideration of entering into Agreement with Tri-States Generation and Transmission Association, Inc. (Tri-States) for use of land within Tri-States easement on District owned property for Sweetwater Well No. 5 related infrastructure and authorization for designated District representative(s) to execute necessary documents.
    - ii. Status report on construction of Sweetwater Well No. 5 and related facilities including application for partial payment No. 1 from Layne Christiansen Co.
    - iii. Status report on reclamation of aerated lagoon structure and new flow equalization facilities.
    - iv. AFCURE activities and preparation, with District's legal counsel, for WQCC Regulation No. 32 rulemaking hearings and other WQCD workgroup and stakeholder activities.

**Staff Reports:**

12. Finance and Accounting – Ms. Fromm

- A. Review of Financial Statements for the Period Ending March 31, 2018
- B. District Credit Card Statements – March 28, 2018

13. Operations, WRF, Safety, and Golf Course

- A. Water Operations & Wastewater Collections – Mr. Smith
  - i. 2018 Capital Project Approval – Booster Station Upgrades
- B. Water Reclamation Facility (WRF) Operations Report – Mr. Poeckes
- C. Safety & Technical Services Division – Mr. Beaudette

- D. Human Resources and Information Technology Report – Mr. Ortega
- E. Golf Course Business Report – Mr. Laxson
- F. Golf Course Maintenance Report – Mr. Miller

**Manager's Report:**

- 14. Manager's Items – Mr. Schlegel
  - A. Election Status and Update
  - B. Roof Leaks at Chlorinator Building – Peterson AFB

**Other Business:**

- 15. Public Comment

- 16. Directors Items / Comments

- 17. **Next Regular Meeting: Tuesday – June 12, 2018 @ 1:00 p.m.**

- 18. Other Meetings of Importance to the Cherokee Metropolitan District:
  - A. Upper Black Squirrel Creek (UBSC) Groundwater Management District – Board Meeting; Tuesday – June 5, 2018
  - B. Pikes Peak Regional Water Authority (PPRWA) Board Meeting – June 6, 2018
  - C. Cherokee Metropolitan District Parks Committee Meeting – June 6, 2018

- 19. Adjournment