

**CHEROKEE METROPOLITAN DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

MINUTES

The Board of Directors Regular Meeting was held on Monday, October 7, 2024, at 5:30 p.m. at 6250 Palmer Park Boulevard, Colorado Springs, Colorado.

#1. Call to Order

Director Kinney called the meeting to order at 5:25 p.m. All Directors were present, and there were no Directors' qualifications or disclosures.

#2. Review and Approval of Agenda

The Agenda was reviewed for any changes. There were none.

Motion: Director Sintas motioned, seconded by Director Wilson, to accept the Agenda as approved. All in favor. Motion unanimously passed.

Legal Counsel Joan Fritsche arrived at 5:28 p.m.

#3. Public Comments

There were no public comments.

#4. Consent Agenda

The Badger Daylighting Corporation and the Film Tec Corporation (AKA Dupont Memcor) MSAs were brought before the Board for review. Interim General Manager Kevin Brown gave a brief overview of both MSAs.

Motion: Director Wall motioned, seconded by Director Sintas, to approve the MSAs for Badger Daylighting Corporation and Film Tec Corporation. All in favor. Motion unanimously passed.

#5. Old Business/Follow Up

Trees on both Springside Drive parcels are in critical need of trimming and/or cutting down. Mr. Brown will follow up with the process of obtaining bids for an expert tree removal service to complete this project. Pinyon Jay Park, near the retaining wall at the north end of the park, also needs maintenance and tree removal.

The revised scope of the water softening alternatives project and funding mechanisms were reviewed. The cost of the scope has been reduced by approximately \$40,000, based on the Board's request for a new analysis and recalculation. The study will now cost approximately \$110,000. No motion was required to move forward with the scope of work.

Ms. Fritsche asked the Board to revisit #4. Consent Agenda, so the motion to approve the Consent Agenda would be approved within the timeframes set forth in the meeting.

Motion: Director Wall motioned, seconded by Director Sintas, to approve both MSAs for Badger Daylighting Corporation and Film Tec Corporation. All in favor. Motion unanimously passed.

#6. New Business

In the October 2nd Special Meeting, there was discussion of 1,550 feet of old, unused pipe that the District has no need for.

Motion: Director Bandy motioned, seconded by Director Sintas, to authorize the Interim General Manager to move forward with the sale of unused pipe in the amount of \$15,000. All in favor. Motion unanimously passed.

Ms. Fritsche will orchestrate a bill of sale.

There was Board discussion regarding the process of advertising and seeking candidates for the General Manager position. There is no statutory deadline to hire a new General Manager, and Ms. Fritsche advised the Board has options to seek a candidate within the organization or externally.

#7. Staff Reports

Mr. Brown updated the Board on the chlorination study. He explained the process of what steps would need to be taken to bring select subdivisions of residential homes within Cherokee's legal boundaries to update voter registration records. Ms. Fritsche will research the original inclusions and have a memo prepared for the November 19th Board meeting.

The Employee Handbook requires extensive revision, and staff will continue to work on those changes and modifications so a redline revision can be provided to the Board for further review.

Mr. Brown advised the Poleson Well legal case, which originated in 2022, is set for hearing in the next few weeks. No Board action was necessary, but he wanted them to know how this may affect the Cherokee Metropolitan District in the overall water rights change case process.

Julie Wells provided the September financial statements to the Board and asked if there were any questions. Ms. Wells stated the 2023 Audit was still underway.

Director Wilson read comments from the customers online, and she and Mr. Brown personally answered their questions.

Mr. Brown stated he hoped to have draft 2025 Annual Budget finished by the end of October and then have a formal draft ready for the November 19th Board meeting with a last version ready for

the December Board meeting. The adoption of the 2025 Annual Budget will be held during a noticed Public Hearing.

#8. Executive Session

There was no Executive Session.

#9. Adjournment

The meeting adjourned at 6:27 p.m.



Jeff Bandy, Secretary