



CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

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Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks & open spaces, and well-lit streets. We are committed to continually strive to attain the highest quality services at the lowest reasonable costs; and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, Financial, operational, planning, and managerial resources necessary to ensure that our service goals and expectations are met in a safe, responsible, and professional manner.

Regular Meeting of the Board of Directors

AGENDA

Board of Directors

Term Expires

Jan Cederberg, President	May 2018
Dave Mattes, Vice President	May 2020
Melody Helton, Secretary	May 2018
Larry Keleher, Director	May 2020
David Hacker, Director	May 2018

DATE: January 9, 2018

TIME: 3:00 p.m.

LOCATION: Cherokee Metropolitan District - Board Room
6250 Palmer Park Boulevard
Colorado Springs, CO 80915

1. Call to Order
 - A. Roll Call of the Board of Directors / Declaration of a Quorum
 - B. Director Qualifications and Disclosures
 - C. Pledge of Allegiance

2. Review and Approval of the Agenda

3. Consent Agenda: The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one (1) motion.
 - A. Approval of Minutes from the Regular Meeting of December 12, 2017 (enclosure)
 - B. Ratification of a Master Services Agreement with Brightview Landscape Services, Inc. (enclosure)
 - C. Ratification of a Purchase Order with Rexel USA for Wastewater Drive Systems and Controller (enclosure)

4. Correspondence

5. Public Comment

The Board and District staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

 - Please sign in when you arrive prior to making public comment, or at the time of making your comments.
 - Please keep comments restricted to the topics of the District and its business, and time limited to a maximum of three (3) minutes.
 - Please keep comments respectful of others and organized for understanding. We further request that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

New Business:

6. Review and Consideration of a 2018 Administrative Matters Resolution (enclosure)
7. Review and Consideration of a Resolution Calling for an Election on May 8, 2018 (enclosure)
8. Review and Consideration of a Request from the Pronghorn Meadows Home Owner's Association for Additional Street Lighting (enclosure)
9. Review and Consideration of a Master Agreement for Professional Services with JDS Hydro Consultants, Inc. for Additional Engineering Service Availability (enclosure)

Legal, Engineering, and Consultant's Reports:

10. Attorney's Items
 - A. Kathryn Sellars – Hoffmann, Parker, Wilson, & Carberry. P.C.
 - B. Peter C. Johnson Attorney at Law, LLC – Mr. Johnson (enclosure)
 - i. Aquifer Recharge and Reuse (ASR) Rulemaking Hearing (enclosures)

11. Consultant's Reports

- A. Water Resources Report - Gerald L. Barber (enclosure)

- B. Development Services, Inc. - Mr. Watson
 - i. Sundance Water Project Update (enclosure)
 - ii. Tanks #1 & #2 Rehabilitation Projects Update (enclosure)
 - iii. Ellicott 30" Pipeline Repair Project (enclosure)
 - iv. Sundance Well Field Expansion (enclosure)

12. Engineering Reports

- A. Forsgren Associates, Inc. – Mr. Koger
 - i. WRF Compliance Support (enclosure)
 - ii. Small Hydropower Feasibility Study (enclosure)
 - iii. Mobile Office Building Permits (enclosure)
 - iv. Headworks Facility Access (enclosure)
 - v. Review and Consideration of a Work Order Agreement with Forsgren Associates for On-Call Engineering-2018 (enclosure)

B. GMS, Inc. – Mr. Sams

Utility Infrastructure and Management System Activity Update & Development Review Progress: (enclosure)

- i. Request for consideration of entering into License Agreement with Tri-States Generation and Transmission Association, Inc. (Tri-States) for use of land within Tri-States easement for Sweetwater Well No. 5 related infrastructure and authorization for designated District representative(s) to execute necessary documents.
- ii. Request for consideration of authorization to provide for Grant of Utility Easement for Mountain View Electric Association use across District owned property for electric power service to Sweetwater Well No. 5 and authorization for designated District representative(s) to execute necessary documents.
- iii. Review and request for concurrence with conditions of Utility and Access Easements between the District and Daniel L. Farmer et al to accommodate Sweetwater Well No. 5, related infrastructure and existing access conditions.
- iv. Status report and recommendation for final payment for 2017 Sanitary Sewer Improvements project.
- v. Status report on development and operation of Sweetwater Well No. 5.
- vi. Status report on improvements to interceptor sewer and Terminal Avenue lift station, reclamation of aerated lagoon structure, new flow equalization facilities and odor control in existing equalization basin.
- vii. Status report on erosion control and other improvements at Colorado Springs Utilities Brookings Drive power tower.

- viii. AFCURE activities and preparation, with District’s legal counsel, for WQCC Regulation No. 32 rulemaking hearings and other WQCD workgroup and stakeholder activities.

Staff Reports:

- 13. Financial Items – Ms. Fromm & Mr. Schlegel
 - A. Review of Financial Statements for the Period Ending November 30, 2017
 - B. Review and Consider Ratification of December 15, 2017 Payables
 - i. District Operations (enclosure)
 - ii. Golf Course (enclosure)
 - C. Review and Consider Ratification of December 30, 2017 Payables
 - i. District Operations
 - ii. Golf Course
 - D. District Credit Card Statements – December 28, 2017 (enclosure)

- 14. Staff Reports
 - A. Water Operations & Wastewater Collections – Mr. Smith (enclosure)
 - B. Water Reclamation Facility (WRF) Operations Report – Mr. Poeckes
 - C. Technical Services Division – Mr. Beaudette (enclosure)
 - i. Review and Consideration of a Contract for a Computerized Maintenance Management System [CMMS] (enclosure)
 - ii. Evaluation Process for Vehicle Replacement (enclosure)
 - D. Safety Coordinator’s Report – Mr. Hernandez (enclosure)
 - E. Human Resources and Information Technology Report – Mr. Ortega
 - F. Golf Course Business Report – Mr. Laxson (enclosure)
 - i. 2018 Rates and Green Fees (enclosure)
 - G. Golf Course Maintenance Report – Mr. Miller (enclosure)
 - i. Review and Consideration of a Sole Source Request for Irrigation Software System Upgrade (enclosure)

Old Business Items:

- 15. Cherokee Metropolitan District General Manager; Contract vs. Full-Time Employee Discussion

Action Items:

Executive Session:

16. Pursuant to C.R.S. § 24-6-402(4)(b), for a conference with the District's General Counsel for purpose of receiving legal advice concerning several pending legal matters and the District's Employee Handbook.

Manager's Report:

17. Manager's Items – Mr. Schlegel
 - A. 2018 District Christmas Party Venue

Other Business:

18. Public Comment
19. Directors Items / Comments
20. **Next Regular Meeting: Tuesday – February 13, 2018 @ 3:00 p.m.**
21. Other Meetings of Importance to the Cherokee Metropolitan District:
 - A. 2018 Colorado Water Congress Annual Convention – January 24 through 26, 2018
 - B. Upper Black Squirrel Creek (UBSC) Groundwater Management District – Board Meeting; Tuesday – February 6, 2018
 - C. Pikes Peak Regional Water Authority (PPRWA) Board Meeting – February 7, 2018
22. Adjournment