



CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842
Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks & open spaces, and well-lit streets. We are committed to continually strive to attain the highest quality services at the lowest reasonable costs; and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical.

Financial, operational, planning, and managerial resources necessary to ensure that our service goals and expectations are met in a safe, responsible, and professional manner.

Regular Meeting of the Board of Directors

AGENDA

Board of Directors

Term Expires

Steve Hasbrouck, President	May 2022
Larry Keleher, Vice President	May 2020
Rene Sintas, Secretary	May 2022
Lawson Garrison, Director	May 2022
Dave Mattes, Director	May 2020

DATE: July 17, 2018

TIME: 6:30 p.m.

LOCATION: Cherokee Metropolitan District - Board Room
6250 Palmer Park Boulevard
Colorado Springs, CO 80915

1. Call to Order

- A. Roll Call of the Board of Directors / Declaration of a Quorum
- B. Director Qualifications and Disclosures
- C. Pledge of Allegiance

2. Review and Approval of the Agenda
 - A. Addendums
 - B. Amendments
 - C. Approval motion

Consent Agenda

3. Consent Agenda: The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one (1) motion.
 - A. Approval of minutes for the May 24, 2018 Board of Directors meeting.
 - B. Approval of minutes for the June 12, 2018 Board of Directors meeting.
 - C. Approval of minutes for the July 2, 2018 Special Board of Directors meeting.

4. Public Comment

The Board and District staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

 - Please sign in when you arrive prior to making public comment, or at the time of making your comments.
 - Please keep comments restricted to the topics of the District and its business, and time limited to a maximum of three (3) minutes.
 - Please keep comments respectful of others and organized for understanding. We further request that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

Legal, Engineering, and Consultant's Reports

5. Attorney's Items
 - A. Review and consideration concerning District Counsel
 - B. Peter C. Johnson Attorney at Law, LLC.

6. Consultant's Reports
 - A. Development Services, Inc. – Mr. Watson
 - i. Tank #1 & #2 Rehabilitation Project
 - ii. Sundance Wellfield Expansion Project
 - iii. Ellicott Pipeline Rehabilitation Project

7. Engineering Reports
 - A. GMS, Inc. – Mr. Frisch
 - B. Forsgren Associates, Inc. – Mr. Koger
 - i. Phase 1, Ellicott Pipeline Amendment

8. Finance and Accounting – Ms. Fromm
 - A. Review of Financial Statements for the Period Ending May 31, 2018
 - B. District Credit Card Statements – May 31, 2018
 - C. Presentation and Acceptance of the Completed 2017 financial Audit. - Stockman Kast and Ryan Co. LLP
 - D. Golf Course Enterprise Fund
 - E. Discussion on Local Banking alternative

Action Items

9. Discussion on Administrative Orders / Memorandums
 - A. Admin. Order #2017 - 04, Operator Certification Reimbursement.
10. Discussion and Consideration of changing the following in the Employee Manual
 - A. Section 7.04 - Use of Vehicles, hands free devices
 - B. Section 6.12 – Safety Boots

Staff Reports

11. Operations, WRF, Safety, and Golf Course Reports
 - A. Water Operations & Wastewater Collections Report – Mr. Smith
 - i. Repayment Schedule for Hannah Ridge @ Feathergrass
 - B. Water Reclamation Facility (WRF) Operations Report – Mr. Poeckes
 - C. Safety & Technical Services Division – Mr. Beaudette
 - D. Human Resources and Information Technology Report – Mr. Ortega
 - E. Golf Course Business Report – Mr. Laxson
 - F. Golf Course Maintenance Report – Mr. Miller

Manager's Report

12. Manager's Report – Mr. Beaudette
 - A. Discussion for approval of credit or refund to Roberts Community for Street Light fees.
 - B. Release of former Board of Directors company lap top emails
 - C. Discussion on In-House Parks Staff vs. Brightview, Parks contractor
 - D. Discussion of afterhours Cut-Off List turn-ons (Administrative Order#2018 – 01, Safety of District Staff after regular hours.)
 - E. Vehicle replacement Policy
 - F. Discussion on Capital budget replacement vehicles
 - G. Movie In The Park; August 4th. @ 8:30 p.m.
 - H. Appointment of Parks Committee members
 - I. Discussion on moving 'Finance and Accounting' to Consent agenda
 - J. Receiving of Board Packets
 - K. Consideration of moving Board meeting to the third Tuesday of each month. Allowing for more time for the preparation of Board packets.

Other Business

13. Discussion on Capital Projects
14. World of Golf - Mr. Mark Fontana
15. Agora Wealth Management – Mr. Chad H. Hyllested
16. New Basketball court lighting

17. Public Comment

Executive Session

18. Per Colo. Rev. Stat. § 24-6-402(4)(e), C.R.S., for a conference with the District's General Counsel for the purpose of receiving legal advice concerning negotiations.

19. Executive Session Report

20. Directors Items / Comments

21. Next Regular Meeting: Tuesday – August 14, 2018 @ 5:30 p.m.

22. Other Meetings of Importance to the Cherokee Metropolitan District:
 - A. Upper Black Squirrel Creek (UBSC) Groundwater Management District - Board Meeting; Tuesday – August 7, 2018 @ 6:00 p.m.
 - B. Pikes Peak Regional Water Authority (PPRWA) – Meetings will start again in September.
 - C. Cherokee Metropolitan District Parks Committee Meeting; August 1, 2018 @ 5:30 p.m.

23. Adjournment